



# Our Lady of Mercy Catholic School

1730 Link Rd.

Winston-Salem, NC 27103

336.722.7204

www.ourladyofmercyschool.org

*A Blue Ribbon School of Excellence for PreK-8th Grade, SACS accredited*

## TRANSCRIPT REQUEST

This student has applied for admission at Our Lady of Mercy Catholic School. I here by authorize you to release the records of my child to Our Lady of Mercy Catholic School.

Please include the psychological evaluation or IEP

\_\_\_\_\_  
Parents/Guardian Signature

\_\_\_\_\_  
Date

Name of Applicant \_\_\_\_\_ Grade Applying \_\_\_\_\_

Present School: \_\_\_\_\_

Address: \_\_\_\_\_

Please forward all records including the following with this form:

- Grades at time of withdrawal
- Student's transcripts with explanation of grading scale
- Standardized test scores
- Psychological profile if applicable
- Immunization record
- Medical record

Your immediate attention to this request would be greatly appreciated.

PLEASE MAIL TO:

Our Lady of Mercy Catholic School

1730 Link Road

Winston-Salem, NC 27103

\_\_\_\_\_  
Registrar

\_\_\_\_\_  
Date